



Andy Beshear  
Governor

## KENTUCKY STATE POLICE

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[www.kentuckystatepolice.org](http://www.kentuckystatepolice.org)

Mary C. Noble  
Secretary

Lt. Col. Phillip Burnett, Jr.  
Acting Commissioner

January 14, 2021

Scott County High School  
Guidance Counselors Office  
1080 Cardinal Drive  
Georgetown, KY 40324

Dear Counselors:

The Kentucky State Police is recruiting high school graduates interested in a career as a Trooper for our new Police Administrative Assistant Apprenticeship. The unique program is the first of its kind. It is designed to introduce young adults between the age of 18 and 21 to: the multitude of responsibilities within a law enforcement agency, equip them to understand the broader public safety field, and professional training in a law enforcement support position.

Apprentices will choose one of two career concentrations during the application phase: telecommunications or commercial vehicle inspections. The two-year program will begin with extensive classroom and on-the-job training in their chosen concentration. Year two will include job shadowing opportunities in the following areas: forensic science, special investigations, local investigations, public affairs, legislative security, criminal intelligence, national and state justice programs, and records management. Additionally, during the second year, apprentices will have the opportunity to complete five courses with Bluegrass Community and Technical College. These courses once combined with the Kentucky State Police Training Academy curriculum will earn the apprentice an Associate of Applied Science in General Occupational/Technical Studies and suffice for Academy entrance requirements. After graduating from the program, apprentices will remain employed in their chosen concentration until they meet all qualifications to apply for the position of Cadet Trooper.

Our goal is to recruit students who show the interest and aptitude to become a Kentucky State Police Trooper upon turning 21, provide them extensive and broad training and a position in our agency. The Kentucky State Police is looking for graduates to share our culture and passion for serving the Commonwealth. We are very interested in partnering with local high school professionals in identifying these students. Please contact me at [kate.hourican@ky.gov](mailto:kate.hourican@ky.gov) or 502-782-1814 to set up a time to discuss in more detail.

Respectfully,

Mary Kate Hourican  
Justice Program Administrator